



## Privacy Notice

This document sets out how the club satisfies the processing requirements of the General Data Protection Regulations (GDPR) which comes into force in May 2018:

The club solicits the following personal data from its members:

- name
- phone number(s)
- email address
- postal address
- handicaps (AC and GC)
- date of birth (if under 18)

All this data is held securely by the Secretary and Membership Secretary for administrative purposes.

As a member when you participate in one of our competitions, matches or events your name may be displayed on our website, which is held securely. This is a historic public record, so won't necessarily be deleted if your other personal data is deleted (the "right to erasure").

You can opt-in (separately) to

- allow your name, phone number(s), email address and handicap to be sent to other members and displayed on a list in the Clubhouse
- receive occasional emails or written correspondence relating to the club's activities or other croquet-related matters
- allow your name, phone number(s) and email address to be passed to the South East Croquet Federation (SECF) in the event that you're appointed a club representative/captain for an SECF event or league
- allow your name and postal address to be passed to the Croquet Association (CA), so that you can be a Standard Member of the CA
- allow the remainder of your personal data to be passed to the CA
- allow CA members of all the clubs you may be a member of to see your data
- allow all CA members to see your data

You should contact the Secretary to amend your personal data or request its deletion. Your data, with the exception of your name, will be deleted 15 months after you cease being a member.

Our Visitors Book solicits the name and phone number/email address/postal address from every person visiting the club. This data is not stored anywhere else and is deleted at the end of the subsequent season following their visit. An opt-in is provided to allow us to contact a visitor subsequent to their visit.

### **Third Parties**

The SECF processes your personal data in accordance with its Privacy Policy (see <http://southeastcroquet.org.uk>); generally this includes publishing it on its website so that it's publicly available.

The CA processes the personal data you have allowed them to have in accordance with their Data Sharing Agreement (see <https://www.croquet.org.uk?p=members/MembershipCW/DataSharingAgreement>).

The club does not provide any personal data to other third-parties.